



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.  
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting June 6, 2023

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#### TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Dana Room of the Mono County Civic Center, Second Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/83258025741> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 832 5802 5741.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone: Dial (669) 900-6833, then enter Zoom Webinar ID 832 5802 5741. To provide public comment, press \*9 to raise your hand and \*6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: [https://monocounty.granicus.com/MediaPlayer.php?publish\\_id=e7d204c7-e668-44f4-be12-b19e6bd13e27](https://monocounty.granicus.com/MediaPlayer.php?publish_id=e7d204c7-e668-44f4-be12-b19e6bd13e27)

**NOTE:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or [bos@mono.ca.gov](mailto:bos@mono.ca.gov). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

**UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.**

9:00 AM Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

**2. RECOGNITIONS**

**A. Coleville High School Girls Softball State Championship Recognition**

Departments: CAO

10 minutes

(Supervisor Peters) - A proclamation of the Mono County Board of Supervisors recognizing the Coleville High School Girls Softball team winning the Nevada Interscholastic Activities Association (NIAA) State Championship.

**Recommended Action:** Adopt proposed proclamation, recognizing the Coleville High School Girls Softball team winning the NIAA State Championship.

**Fiscal Impact:** None.

**B. Recognition of Clerk-Recorder-Registrar Scheereen Dedman**

Departments: Clerk of the Board

15 minutes

(Queenie Barnard, Assistant Clerk-Recorder-Registrar) - A proclamation of the Mono County Board of Supervisors recognizing departing Clerk-Recorder-Registrar Scheereen Dedman.

**Recommended Action:** Approve the proclamation of the Mono County Board of Supervisors recognizing departing Clerk-Recorder-Registrar Scheereen Dedman.

**Fiscal Impact:** None.

**3. COUNTY ADMINISTRATIVE OFFICER**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work

activities.

**4. DEPARTMENT/COMMISSION REPORTS**

Receive brief oral report on emerging issues and/or activities.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Appointment to the Mono Basin Regional Planning Advisory Committee (RPAC)**

Departments: Community Development

Appointment of Kate Mook to the Mono Basin RPAC.

**Recommended Action:** Appoint Kate Mook to the Mono Basin Regional Planning Advisory Committee (RPAC) for the term ending on December 31, 2023.

**Fiscal Impact:** None.

**B. Appointment to the Wheeler Crest Design Review Committee (WCDRC)**

Departments: Community Development

Consider appointing a new member to the Wheeler Crest Design Review Committee (WCDRC).

**Recommended Action:** Appoint Ruben Rosen to a two-year term expiring March 31, 2025, on the Wheeler Crest Design Review Committee.

**Fiscal Impact:** None.

**C. Immunization Local Assistance Grant Agreement #22-11029 for Fiscal Years 2022/23 - 2026/27**

Departments: Public Health

Proposed contract with California Department of Interim Public Health Immunization Branch pertaining to Local Assistance Grant Agreement Number 22-11029 for fiscal year 2022/23 - 2026/27.

**Recommended Action:** Approve, and authorize Chair to sign, contract with California Department of Public Health Immunization Branch for Local Assistance Grant Agreement Number 22-11029 for the period July 1, 2022, through June 30, 2027, and a not-to-exceed amount of \$720,228.30. Additionally, provide authorization for the Public Health Director to approve minor amendments and/or revisions that may occur during the contract period provided such amendments do not alter the not-to-exceed amount, do not substantially alter the scope of work or budget, and are approved as to form by County Counsel.

**Fiscal Impact:** The Immunization Local Assistance Grant Agreement provides an estimated allocation of \$343,928.30 in Year 1, July 1, 2022 - June 30, 2023, \$274,075 in Year 2, July 1, 2023 - June 30, 2024, and \$34,075 per year for Years 3-5, July 1, 2024 - June 30, 2027. Total maximum funding for the five-year term is \$720,228.30.

**D. Contract with Price, Paige, and Company for Audit Services**

Departments: Finance

Approve contract with Price, Paige, and Company pertaining to audit services for the fiscal years ending June 30, 2023, 2024, and 2025. The County engaged Price, Paige, and Company for audit services for fiscal years 2018 through 2022. This contract proposes to retain Price, Paige and Company for an additional three years of audits.

**Recommended Action:** Approve, and authorize the Board Chair to sign, contract with Price, Paige, and Company for auditing services for the period April 1, 2023 to June 30, 2026, and a not-to-exceed amount of \$268,164.

**Fiscal Impact:** The cost of audit services for the County is \$88,503 each for fiscal years 2022-2023 and 2023-2024 and \$91,158 for fiscal year 2024-25, for a combined three year total of \$268,164. The finance budget for the next fiscal year includes \$88,503 for County audit services.

**E. Contract with Crestwood Behavioral Health**

Departments: Behavioral Health

Proposed contract with Crestwood Behavioral Health, Inc. for the provision of residential treatment services.

**Recommended Action:** Approve, and authorize CAO to sign, contract with Crestwood Behavioral Health, Inc. for the provision of residential treatment services for the period July 1, 2023, through June 30, 2024, and a not-to-exceed amount of \$147,901.

**Fiscal Impact:** The total amount of this contract is \$147,901 and is not to exceed \$147,901 per 12-month period. This contract is included in the fiscal year 23/24 budget and will be paid with a combination of Mono County Behavioral Health 1991 and 2011 Mental Health Realignment Fund, as well as Mental Health Services Act (MHSA) funding.

**F. Bridgeport Courthouse Paint and Bird Deterrent Installation Contract**

Departments: Public Works

Proposed contract with Sourcewell Cooperative and Northstar Construction pertaining to Bridgeport Courthouse prep, paint, and bird deterrent installation.

**Recommended Action:** Approve, and authorize CAO to sign, contract with

Sourcewell / Northstar for painting and construction services.

**Fiscal Impact:** The total cost of this contract is \$373,000 and the County's anticipated proposed preliminary budget effective July 1, 2023, will include these appropriations funded with \$363,000 of accumulated Courthouse Construction fines and forfeitures and \$10,000 of Local Assistance revenues.

**G. AT HOME Resolution**

Departments: CAO

Proposed resolution Joining the California State Association of Counties' AT HOME Coalition for Accountability and Supporting the AT HOME Plan.

**Recommended Action:** Adopt proposed resolution. Provide any desired direction to staff.

**Fiscal Impact:** None.

**H. Ambulance and Gurney/Load System Purchase**

Departments: Emergency Medical Services

Proposed contract with Braun Northwest Inc. and Stryker pertaining to the Purchase Order Agreement for an ambulance/patient compartment module, and gurney/load system.

**Recommended Action:** Approve, and authorize the CAO to sign, contract for purchase of Braun ambulance/patient module and Stryker gurney/load system on behalf of the County.

**Fiscal Impact:** The total amount to purchase both the ambulances with patient module, and the Stryker gurney with the loading system will not exceed \$303,000. This will include the taxes that were not included in the total cost presented to the Board on May 1st. On the May 1, 2023, Budget Workshop, the Board identified \$280,000 of one-time funds to be included in the FY 2023-24 Budget in support of this purchase.

**I. Fiscal Year 2022-23 Budget Adjustments**

Departments: CAO

As part of the follow up to the Budget Workshop May 1st, staff have put together budget adjustments to execute direction from Mono County board through June 30, 2023. Additionally, departmental budget review has resulting in several budget requests needed for services through June 30, 2023.

**Recommended Action:** Approve budget adjustments for FY 2022-23 as requested or amended, (4/5 vote required).

**Fiscal Impact:** Increases total FY 2022-23 one-time budget appropriations by \$3,534,072 as per direction from Mono County Board on May 1, 2023, as well as

use of budgeted contingency for \$399,300 leaving \$64,360 for use through June 30, 2023. Unanticipated revenues of \$279,487 are used to offset additional appropriations of the same amount.

**J. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 4/30/2023.

**Recommended Action:** Approve the Treasury Transaction Report for the month ending 4/30/2023.

**Fiscal Impact:** None.

**K. Special Event Road Closure Authorization**

Departments: Public Works

Special events are held throughout the year in Mono County and are widely recognized as having beneficial impacts to local communities in the form of economic activity and awareness. Some of the events occur on or near County roads and include traffic impacts. When such impacts exist, roads must be closed, or traffic controlled in accordance with County policy which includes an approving Board resolution. This item includes all anticipated special event road closures for summer 2023; 1. Bridgeport 4th of July Celebration 2. TOML 4th of July Celebration. 3. June Lake Triathlon 4. Gran Fondo race 5. ATV Jamboree 6. Sierra Safari 7. Bridgeport Fall Festival 8. Mammoth Tuff race 9. Ridge Rambler race 10. Bodie Fun Run 11. E. Clampus Vitus historic monument placements.

**Recommended Action:** Adopt proposed resolution.

**Fiscal Impact:** Approximately \$1000 per event included in the adopted budget. These costs result from the assistance provided by the respective road districts for personnel, equipment, and supplies relating to signage and blockades to effectuate the closures.

**6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Request Appropriation for Insufficient Educational Revenue Augmentation Fund (ERAF) Amounts in Mono County**

Letter requesting Senator Skinner and Assembly Member Ting to respectfully consider Mono County for including an appropriation to backfill the insufficient Educational Revenue Augmentation Fund (ERAF) amounts in our County.

**7. REGULAR AGENDA - MORNING**

**A. Employment Agreement - Environmental Health Manager**

Departments: Public Health

10 minutes

(Kathy Peterson, Interim Public Health Director) - Proposed resolution approving a contract with Louis Molina as Environmental Health Manager, and prescribing the compensation, appointment, and conditions of said employment.

**Recommended Action:** Announce fiscal impact, approve proposed resolution, approving a contract with Louis Molina as Environmental Health Manager, and prescribing the compensation, appointment, and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** Fiscal Impact for the remainder of fiscal year 2022-23 is approximately \$13,403 (\$9,795 in Salaries and \$3,608 in Benefits). Fiscal Year 2023-24 is estimated at a total of \$199,113 (\$123,418 in Salaries and \$75,695 in Benefits).

**B. Employment Agreement - Public Health Equity Officer**

Departments: Public Health

10 minutes

(Kathy Peterson, Interim Public Health Director) - Proposed resolution approving a contract with Rachel Barnett as Public Health Equity Officer, and prescribing the compensation, appointment, and conditions of said employment.

**Recommended Action:** Announce fiscal impact. Adopt proposed resolution approving a contract with Rachel Barnett as Public Health Equity Officer, and prescribing the compensation, appointment, and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** Fiscal Impact for the remainder of Fiscal Year 2022-23 is approximately \$10,923 (\$8,059 in Salary and \$2,864 in Benefits). Fiscal Year 2023-24 is estimated at a total of \$135,823 (\$101,540 in Salary and \$34,283 in Benefits).

**C. Employment Agreement - Interim Clerk/Recorder**

Departments: CAO

5 minutes

(Mary Booher, Interim County Administrative Officer) - Proposed resolution approving a contract with Queenie Barnard as Interim Clerk/Recorder, and prescribing the compensation, appointment, and conditions of said employment.

**Recommended Action:** Announce Fiscal Impact. Approve proposed resolution, approving a contract with Queenie Barnard as Interim Clerk/Recorder, and prescribing the compensation, appointment, and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The incremental cost of this item for every two week pay cycle is \$617, of which \$532 is salary and \$85 is benefits. However, the department realizes budget savings of \$5,250, of which \$3,905 is salary and \$1,345 is benefits, for every two week pay cycle the position of permanent Clerk/Recorder remains unfilled.

**D. Board Ad Hoc Arts Committee**

Departments: CAO

10 minutes

(Mary Booher, Interim County Administrative Officer) - The County Administrative Office has received two proposals for art installations at the Civic Center. One is for a competitive process to install rotating art, and one is for a permanent installation. There are also other models that could be considered. This item proposes that the Board establish a Public Art Ad Hoc Committee to assess options and make a recommendation to the full Board.

**Recommended Action:** Establish a Board Ad Hoc Committee, and appoint two Board members to that Committee, to assess and make a recommendation to the full Board regarding art in the Mammoth Lakes Civic Center.

**Fiscal Impact:** To be determined, after Board Ad Hoc is established.

**E. Cooperative Agreement for Disaster Related Debris-Management Services**

Departments: Emergency Management

10 minutes

(Chris Mokracek, Director of Emergency Management, Jeff Snow, DRC Pacific) - Proposed Cooperative Agreement with DRC Pacific, Inc. pertaining to Disaster-Related Debris Management Services.

**Recommended Action:** Approve, and authorize Board Chair to sign, cooperative agreement with DRC Pacific, for disaster related debris management services. This agreement utilizes pre-negotiated prices and provisions of the DRC contract with County of Orange, California and, following a competitive bidding process, is extended to other California local and state government entities.

**Fiscal Impact:** None until services are procured. When procured, we expect reimbursement at up to 75% by FEMA and 18.75% by CalOES, with the remaining 6.25% representing the local match.

**F. Fiscal Year 2023-24 Senate Bill 1 (SB1) Road Maintenance and Rehabilitation Account (RMRA) Annual Project List**

Departments: Public Works Engineering

10 minutes

(Chad Senior, Engineer) - Annually, prior to receiving SB1 funding, the County is



required to provide to the state a proposed project list, adopted by Board resolution, which includes project description, location, schedule, and estimated useful life of all projects that will utilize the Road Maintenance and Rehabilitation Account (RMRA) funds in the upcoming fiscal year. Submittal of adopted resolution with approved projects to the California Transportation Commission (CTC) permits the State Controller's office to disperse monthly SB1 apportionments to Mono County.

**Recommended Action:** Adopt proposed resolution, approving the list of projects to be funded by SB 1: The Road Repair and Accountability Act of 2017 in FY 2023-24.

**Fiscal Impact:** The County's portion of SB1/Road Maintenance and Rehabilitation Account (RMRA) revenue for FY 2023-2024 is currently estimated at \$2,448,617. The list of projects for approval today are included in the proposed FY23-24 budget.

**G. Saddlebag Lake Road Rehabilitation – Federal Lands Access Program Grant Participation**

Departments: Public Works

5 minutes

(Kalen Dodd, Engineer) - The Saddlebag Lake Road project proposes to pave the road with new asphalt, stabilize slopes with new retaining walls, and provide some additional parking spaces. If the project is approved following design and environmental review, construction is tentatively scheduled to occur spring 2027 to fall 2028.

**Recommended Action:** Approve and authorize the Public Works Director to sign the attached Memorandum of Agreement (MOA) and the attached Funds Transfer Agreement (FTA) which commit the County to the design and environmental review phase of project development; to serving as the lead agency under the California Environmental Quality Act (CEQA); to long-term operation and maintenance of the project; and to an 11.47% local cost match; among other things.

**Fiscal Impact:** Up to \$435,220 to be paid from non-federal sources. Public works intends to use SB1 funds to the maximum extent possible to cover this non-federal match.

**H. Mono County Audit Reports for FY 2021-22**

Departments: Finance

15 minutes

(Janet Dutcher, Director of Finance) - Presentation of the Annual Comprehensive Financial Report (ACFR) and the Single Audit Report for the fiscal year ended June 30, 2022.

**Recommended Action:** None. Presentation and discussion only.

**Fiscal Impact:** Timely completion of audits and their filing with federal and state partners ensure continuation of intergovernmental revenues to Mono County.

**I. Public Health Assessment**

Departments: CAO

10 minutes

(Mary Booher, Interim County Administrative Officer) - Presentation by Mary Booher regarding an Organizational Assessment of the Public Health Department recently conducted by James Gandley of Municipal Resources Group.

**Recommended Action:** None, informational only. Provide any desired direction to staff.

**Fiscal Impact:** None.

**J. Department Overview - Sheriff's Office**

Departments: Sheriff

30 minutes

(Sheriff Ingrid Braun) - Presentation by Sheriff Ingrid Braun regarding an overview of the Sheriff's Office

**Recommended Action:** None, informational only. Provide any direction to staff.

**Fiscal Impact:** None.

**K. Department Overview - Emergency Management**

Departments: Emergency Management

30 minutes

(Chris Mokracek, Emergency Management Director) - Presentation by Chris Mokracek to update the Board of Supervisors and public on Emergency Management functions, operations, goals, and objectives.

**Recommended Action:** None, informational only. Provide any direction to staff.

**Fiscal Impact:** None.

**L. Legislative Update**

Departments: CAO

10 minutes

(Mary Booher, Interim County Administrative Officer) - Presentation by Mary Booher, Interim County Administrative Officer, providing a legislative update on (1) State budget actions regarding the inclusion of funding to reimburse the County for Insufficient Educational Revenue Augmentation Fund (ERAF), (2)

updates on potential impacts related to federal legislation related to raising the debt ceiling, and (3) legislation to support continued use of flame retardant in fighting wildland fires.

**Recommended Action:** Approve letters of support for legislation to support the continued use of flame retardant in fighting wildland fires. Provide any desired direction to staff.

**Fiscal Impact:** None.

**8. CLOSED SESSION**

**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Mary Booher, Stacey Simon, Janet Dutcher, Jack Conry, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

**B. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *County of Mono, et al v. Liberty Utilities, LLC, et al.*, Case No: 2:21-cv-00834-DAD-KJN, U.S. District Court for the Eastern District of California.

**C. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *Cohen v. County of Mono et al.* (Mono County Superior Court Case No.: 22UCM103).

**D. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Mono v. KR Property et al. Case number: CV200081

**E. Closed Session - Public Employment**

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer recruitment.

**F. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: Interim County Administrative Officer.

**9. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**