



**MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
June 6, 2023**

9:02 AM Meeting called to order by Chair Duggan.

Supervisors Present: Duggan, Gardner, Kreitz, Peters, and Salcido. (All members were present in-person or participated via teleconference in compliance with rules established by the Ralph M. Brown Act).

Supervisors Absent: None.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Chair Duggan.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Paula Richards, Sierra del Oro Trading Company LLC:

- Read statement that is posted to website regarding the request that the Mono County Board of Supervisors (the Board), entrusted with the powers to oversee local operations, review the access easement issues per the approved 2014 Rock Creek Ranch Amended Specific Plan (RCR SP), and to formally determine the issues as a Civil matter between private parties to be resolved contractually.

2. RECOGNITIONS

A. Coleville High School Girls Softball State Championship Recognition

Departments: CAO

(Supervisor Peters) - A proclamation of the Mono County Board of Supervisors recognizing the Coleville High School Girls Softball team winning the Nevada Interscholastic Activities Association (NIAA) State Championship.

Action: Approved proclamation, recognizing the Coleville High School Girls Softball team winning the NIAA State Championship.

Peters moved; Gardner seconded

Vote: 5 Yes, 0 No

M23-102

Supervisor Peters:

- Introduced item.

B. Recognition of Clerk-Recorder-Registrar Scheereen Dedman

Departments: Clerk of the Board

(Queenie Barnard, Assistant Clerk-Recorder-Registrar) - A proclamation of the Mono County Board of Supervisors recognizing departing Clerk-Recorder-Registrar Scheereen Dedman.

Action: Approved proclamation, recognizing departing Clerk-Recorder-Registrar Scheereen Dedman.

Gardner moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-103

Chair Duggan:

- Presented item.

3. COUNTY ADMINISTRATIVE OFFICER

Mary Booher, Interim County Administrative Officer:

- Housing Ad Hoc Meeting update.
- Welcomed the new Fiscal Technician II, Danielle Whybrew to the CAO Office.

4. DEPARTMENT/COMMISSION REPORTS

Wendy Sugimura, Community Development Director:

- Announced the departure of April Sall, her position is now flying.
- Provided departmental update on staffing and on RPAC.
- Announced the cancelation of the June Planning Commission meeting.

Paul Roten, Public Works Director:

- Correction on Tri-Athlon dates on resolution for item #5k.

Chris Mokracek, Emergency Management Services Director:

- Update on the FEMA deadline and Disaster Recovery Centers (DRC).

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Appointment to the Mono Basin Regional Planning Advisory Committee (RPAC)

Departments: Community Development

Appointment of Kate Mook to the Mono Basin RPAC.

Action: Appointed Kate Mook to the Mono Basin Regional Planning Advisory Committee (RPAC) for the term ending on December 31, 2023.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-104

B. Appointment to the Wheeler Crest Design Review Committee (WCDRC)

Departments: Community Development

Consider appointing a new member to the Wheeler Crest Design Review Committee (WCDRC).

Action: Appointed Ruben Rosen to a two-year term expiring March 31, 2025, on the Wheeler Crest Design Review Committee.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-105

C. Immunization Local Assistance Grant Agreement #22-11029 for Fiscal Years 2022/23 - 2026/27

Departments: Public Health

Proposed contract with California Department of Interim Public Health Immunization Branch pertaining to Local Assistance Grant Agreement Number 22-11029 for fiscal year 2022/23 - 2026/27.

Action: Authorized Chair to sign, contract with California Department of Public Health Immunization Branch for Local Assistance Grant Agreement Number 22-11029 for the period July 1, 2022, through June 30, 2027, and a not-to-exceed amount of \$720,228.30. Authorized the Public Health Director to approve minor amendments and/or revisions that may occur during the contract period provided such amendments do not alter the not-to-exceed amount, do not substantially alter the scope of work or budget, and are approved as to form by County Counsel.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-106

D. Contract with Price, Paige, and Company for Audit Services

Departments: Finance

Approve contract with Price, Paige, and Company pertaining to audit services for the fiscal years ending June 30, 2023, 2024, and 2025. The County engaged Price, Paige, and Company for audit services for fiscal years 2018 through 2022. This contract proposes to retain Price, Paige, and Company for an additional three years of audits.

Action: Authorized the Board Chair to sign, contract with Price, Paige, and Company for auditing services for the period April 1, 2023, to June 30, 2026, and a not-to-exceed amount of \$268,164.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-107

E. Contract with Crestwood Behavioral Health

Departments: Behavioral Health

Proposed contract with Crestwood Behavioral Health, Inc. for the provision of residential treatment services.

Action: Authorized Interim CAO to sign, contract with Crestwood Behavioral Health, Inc. for the provision of residential treatment services for the period July 1, 2023, through June 30, 2024, and a not-to-exceed amount of \$147,901.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-108

F. Bridgeport Courthouse Paint and Bird Deterrent Installation Contract

Departments: Public Works

Proposed contract with Sourcewell Cooperative and Northstar Construction pertaining to Bridgeport Courthouse prep, paint, and bird deterrent installation.

Action: Authorized Interim CAO to sign, contract with Sourcewell / Northstar for painting and construction services.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-109

G. AT HOME Resolution

Departments: CAO

Proposed resolution Joining the California State Association of Counties' AT HOME Coalition for Accountability and Supporting the AT HOME Plan.

Action: Adopted Resolution R23-039, joining the California State Association of Counties' AT HOME Coalition for Accountability and Supporting the AT HOME Plan.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

R23-039

H. Ambulance and Gurney/Load System Purchase

Departments: Emergency Medical Services

Proposed contract with Braun Northwest Inc. and Stryker pertaining to the Purchase Order Agreement for an ambulance/patient compartment module, and gurney/load system.

Action: Authorized the Interim CAO to sign, contract for purchase of Braun ambulance/patient module and Stryker gurney/load system on behalf of the County.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-110

I. Fiscal Year 2022-23 Budget Adjustments

Departments: CAO

As part of the follow up to the Budget Workshop May 1st, staff have put together budget adjustments to execute direction from Mono County board through June 30, 2023. Additionally, departmental budget review has resulting in several budget requests needed for services through June 30, 2023.

Action: Approved budget adjustments for FY 2022-23 as requested (4/5 vote required).

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-111

J. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 4/30/2023.

Action: Approved the Treasury Transaction Report for the month ending 4/30/2023.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-112

K. Special Event Road Closure Authorization

Departments: Public Works

Special events are held throughout the year in Mono County and are widely recognized as having beneficial impacts to local communities in the form of economic activity and awareness. Some of the events occur on or near County roads and include traffic impacts. When such impacts exist, roads must be closed, or traffic controlled in accordance with County policy which includes an approving Board resolution. This item includes all anticipated special event road closures for summer 2023; 1. Bridgeport 4th of July Celebration 2. TOML 4th of July Celebration. 3. June Lake Triathlon 4. Gran Fondo race 5. ATV Jamboree 6. Sierra Safari 7. Bridgeport Fall Festival 8. Mammoth Tuff race 9. Ridge Rambler race 10. Bodie Fun Run 11. E. Clampus Vitus historic monument placements.

Action: Adopted Resolution R23-040, authorizing temporary closure of County Roads for special events during summer 2023 as amended.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

R23-040

Paul Roten, Public Works Director:

- Correction on Tri-Athlon dates on resolution for item #5k.

6. **CORRESPONDENCE RECEIVED**

The Board acknowledged receipt of the correspondence.

A. **Request Appropriation for Insufficient Educational Revenue Augmentation Fund (ERAF) Amounts in Mono County**

Letter requesting Senator Skinner and Assembly Member Ting to respectfully consider Mono County for including an appropriation to backfill the insufficient Educational Revenue Augmentation Fund (ERAF) amounts in our County.

Chair Duggan:

- Provided background of letter.

7. **REGULAR AGENDA - MORNING**

A. **Employment Agreement - Environmental Health Manager**

Departments: Public Health

(Kathy Peterson, Interim Public Health Director) - Proposed resolution approving a contract with Louis Molina as Environmental Health Manager, and prescribing the compensation, appointment, and conditions of said employment.

Action: Announced fiscal impact, adopted Resolution R23-041, approving a contract with Louis Molina as Environmental Health Manager, and prescribing the compensation, appointment, and conditions of said employment. Authorized the Board Chair to execute said contract on behalf of the County.

Peters moved; Gardner seconded

Vote: 5 Yes, 0 No

R23-041

Fiscal Impact: Fiscal Impact for the remainder of fiscal year 2022-23 is approximately \$13,403 (\$9,795 in Salaries and \$3,608 in Benefits). Fiscal Year 2023-24 is estimated at a total of \$199,113 (\$123,418 in Salaries and \$75,695 in Benefits).

Kathy Peterson, Interim Public Health Director:

- Presented item.

B. Employment Agreement - Public Health Equity Officer

Departments: Public Health

(Kathy Peterson, Interim Public Health Director) - Proposed resolution approving a contract with Rachel Barnett as Public Health Equity Officer, and prescribing the compensation, appointment, and conditions of said employment.

Action: Announced fiscal impact, adopted Resolution R23-042, approving a contract with Rachel Barnett as Public Health Equity Officer, and prescribing the compensation, appointment, and conditions of said employment. Authorized the Board Chair to execute said contract on behalf of the County.

Gardner moved; Kreitz seconded

Vote: 5 Yes, 0 No

R23-042

Fiscal Impact: Fiscal Impact for the remainder of Fiscal Year 2022-23 is approximately \$10,923 (\$8,059 in Salary and \$2,864 in Benefits). Fiscal Year 2023-24 is estimated at a total of \$135,823 (\$101,540 in Salary and \$34,283 in Benefits).

Kathy Peterson, Interim Public Health Director:

- Presented item.

C. Employment Agreement - Interim Clerk/Recorder

Departments: CAO

(Mary Booher, Interim County Administrative Officer) - Proposed resolution approving a contract with Queenie Barnard as Interim Clerk/Recorder, and prescribing the compensation, appointment, and conditions of said employment.

Action: Announced Fiscal Impact, approve Resolution R23-043, approving a contract with Queenie Barnard as Interim Clerk/Recorder, and prescribing the compensation, appointment, and conditions of said employment. Authorized the Board Chair to execute said contract on behalf of the County.

Gardner moved; Salcido seconded

Vote: 5 Yes, 0 No

R23-043

Fiscal Impact: The incremental cost of this item for every two weeks' pay cycle is \$617, of which \$532 is salary and \$85 is benefits. However, the department

realizes budget savings of \$5,250, of which \$3,905 is salary and \$1,345 is benefits, for every two weeks' pay cycle the position of permanent Clerk/Recorder remains unfilled.

Mary Booher, Interim County Administrative Officer:

- Presented item.

Stacey Simon, County Counsel:

- Read the salary of Range 14, step A with annual salary of \$101,541.

D. Board Ad Hoc Arts Committee

Departments: CAO

(Mary Booher, Interim County Administrative Officer) - The County Administrative Office has received two proposals for art installations at the Civic Center. One is for a competitive process to install rotating art, and one is for a permanent installation. There are also other models that could be considered. This item proposes that the Board establish a Public Art Ad Hoc Committee to assess options and make a recommendation to the full Board.

Action: Supervisors Peters and Salcido volunteered for the Ad Hoc Committee to assess and make a recommendation to the full Board regarding art in the Mammoth Lakes Civic Center.

Mary Booher, Interim County Administrative Officer:

- Presented item.

Stacey Simon, County Counsel:

- Clarifies per Brown Act that the Board Ad Hoc Committee consists of two members and no additional person may be appointed, although the Committee may consult with staff or others.

E. Cooperative Agreement for Disaster Related Debris-Management Services

Departments: Emergency Management

(Chris Mokracek, Director of Emergency Management, Jeff Snow, DRC Pacific)
- Proposed Cooperative Agreement with DRC Pacific, Inc. pertaining to Disaster-Related Debris Management Services.

Action: Authorized Board Chair to sign, cooperative agreement with DRC Pacific, for disaster related debris management services. This agreement utilizes pre-negotiated prices and provisions of the DRC contract with County of Orange, California and, following a competitive bidding process, is extended to other California local and state government entities.

Peters moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-113

Chris Mokracek, Director of Emergency Management:

- Introduced item.

Jeff Snow, DRC Pacific:

- Presented item.

F. Fiscal Year 2023-24 Senate Bill 1 (SB1) Road Maintenance and Rehabilitation Account (RMRA) Annual Project List

Departments: Public Works Engineering

(Chad Senior, Engineer) - Annually, prior to receiving SB1 funding, the County is required to provide to the state a proposed project list, adopted by Board resolution, which includes project description, location, schedule, and estimated useful life of all projects that will utilize the Road Maintenance and Rehabilitation Account (RMRA) funds in the upcoming fiscal year. Submittal of adopted resolution with approved projects to the California Transportation Commission (CTC) permits the State Controller's office to disperse monthly SB1 apportionments to Mono County.

Action: Adopted Resolution R23-044, approving the list of projects to be funded by SB 1: The Road Repair and Accountability Act of 2017 in FY 2023-24.

Peters moved; Gardner seconded

Vote: 5 Yes, 0 No

R23-044

Kalen Dodd, Engineer:

- Presented item.

G. Saddlebag Lake Road Rehabilitation – Federal Lands Access Program Grant Participation

Departments: Public Works

(Kalen Dodd, Engineer) - The Saddlebag Lake Road project proposes to pave the road with new asphalt, stabilize slopes with new retaining walls, and provide some additional parking spaces. If the project is approved following design and environmental review, construction is tentatively scheduled to occur spring 2027 to fall 2028.

Action: Authorized the Public Works Director to sign the attached Memorandum of Agreement (MOA) and the attached Funds Transfer Agreement (FTA) which commit the County to the design and environmental review phase of project development; to serving as the lead agency under the California Environmental Quality Act (CEQA); to long-term operation and maintenance of the project; and to an 11.47% local cost match; among other things.

Gardner moved; Peters seconded

Vote: 5 Yes, 0 No

M23-114

Kalen Dodd, Engineer:

- Presented item.

Break: 10:17 AM

Reconvened: 10:33 AM

H. Mono County Audit Reports for FY 2021-22

Departments: Finance

(Janet Dutcher, Director of Finance) - Presentation of the Annual Comprehensive Financial Report (ACFR) and the Single Audit Report for the fiscal year ended June 30, 2022.

Action: None.

Janet Dutcher, Director of Finance:

- Presented item.

I. Public Health Assessment

Departments: CAO

(Mary Booher, Interim County Administrative Officer) - Presentation by Mary Booher regarding an Organizational Assessment of the Public Health Department recently conducted by James Gandley of Municipal Resources Group.

Action: None.

Mary Booher, Interim County Administrative Officer:

- Presented item.

Stacey Simon, County Counsel:

- Provided background on Mrs. Romeo.
- Correction on direct contract with Mrs. Romeo.

J. Department Overview - Sheriff's Office

Departments: Sheriff

(Sheriff Ingrid Braun) - Presentation by Sheriff Ingrid Braun regarding an overview of the Sheriff's Office

Action: None.

Sheriff Ingrid Braun:

- Presented item.

K. Department Overview - Emergency Management

Departments: Emergency Management

(Chris Mokracek, Emergency Management Director) - Presentation by Chris Mokracek to update the Board of Supervisors and public on Emergency Management functions, operations, goals, and objectives.

Action: None.

Chris Mokracek, Emergency Management Director:

- Presented item.

L. Legislative Update

Departments: CAO

(Mary Booher, Interim County Administrative Officer) - Presentation by Mary Booher, Interim County Administrative Officer, providing a legislative update on (1) State budget actions regarding the inclusion of funding to reimburse the County for Insufficient Educational Revenue Augmentation Fund (ERAF), (2) updates on potential impacts related to federal legislation related to raising the debt ceiling, and (3) legislation to support continued use of flame retardant in fighting wildland fires.

Action: Approved letters of support for legislation to support the continued use of flame retardant in fighting wildland fires.

Peters moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-115

Mary Booher, Interim County Administrative Officer:

- Presented item.

Moved to Board Reports.

8. CLOSED SESSION

Closed Session: 11:56 PM

Reconvened: 3:41 PM

Nothing to report out of Closed Session.

Moved to Adjournment.

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Mary Booher, Stacey Simon, Janet Dutcher, Jack Conry, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *County of Mono, et al v. Liberty Utilities, LLC, et al.*, Case No: 2:21-cv-00834-DAD-KJN, U.S. District Court for the Eastern District of California.

C. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *Cohen v. County of Mono et al.* (Mono County Superior Court Case No.: 22UCM103).

D. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Mono v. KR Property et al. Case number: CV200081

E. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer recruitment.

F. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: Interim County Administrative Officer.

9. BOARD MEMBER REPORTS

Chair Duggan:

- May 17, 2023 - MLH – Town Council Joint Meeting
- May 17, 2023 – Tri-Valley Ground Water Meeting, Thanked Chris Beck in County Counsel.
- May 23, 2023 – CSA #1 Meeting. Thanked Public Works for USPS assistance.
- June 1, 2023 – LAFCO Meeting.
- June 5, 2023 – NACo Legislative update call.

Supervisor Gardner:

- On Thursday May 18 I participated in a meeting of the group that started the Dispersed Camping and Camp Like A Pro project two years ago. We discussed the grants that have been received to continue this work, and planned project for the coming summer season.
- On Wednesday May 24 I attended the Mono Basin Fire Safe Council Meeting. Topics at that meeting included planning for clearing the firebreaks around Mono City and other efforts to promote wildfire prevention.
- On Friday June 2 I participated in the monthly meeting of the Kutzadika Tribal Council. The Tribe was successful in receiving a grant from the Sierra Nevada Conservancy to purchase the Burger property in Lee Vining Canyon. They will be establishing a Cultural Center there working with other Tribes and groups, including the Eastern Sierra Land Trust. We also learned this week that on May 17 Rep. Kiley introduced a bill to establish Federal Recognition for the Kutzadika Tribe.
- On Sunday, June 4 I attended the graduation program for the new Mono Basin Volunteer Trainees at the Mono Basin Scenic Visitor Center. At that event US Forest

Service staff announced that the Mono Basin Volunteer Program had been selected for a Presidential Award for their almost 1000 hours of service in 2022. A letter from President Biden and a medal were presented to Janet Carle and Karen Gardner, who led this program.

- Yesterday I participated in the monthly meeting of the Eastern Sierra Sustainable Recreation Partnership. Topics at that meeting included the status of various projects, information about recreation-related external programs, and updates from each of the partner representatives.
- I am in the process of setting up a virtual meeting later this month for public agency and other representatives concerned about the wild horse problem in the Mono Basin. There has been recent focus on this issue in the media due to the damage from the horses around Mono Lake, including several dead horses. At this meeting we will hear from USFS and BLM about their plans for addressing this problem.
- On Thursday of this week, I will also be joining CalTrans to see their progress in clearing the Tioga Road on the east side. Yosemite park staff are making good progress but have not set a date when they expect to open the road. The best guess is still early July.

Supervisor Kreitz:

- May 17, 2023 - MLH – Town Council Joint Meeting – Housed 53 individuals 20 children displaced by the winter storms. Four households still not able to return to their homes. Navigators have been doing this work and the Coordinated Entry System (CES) which is required for the Homekey project. Navigators will also be available at the FEMA resource center M-Sat in Mammoth Lakes and looking to identify times to attend the Bridgeport center, too. Navigators are creating Client Action Plans as they add them to the CES.
- The Parcel - Childcare – up to 34 children. Occupancy is anticipated in Winter 2023. Phase two needs additional funding. Bridge program average subsidy is about \$126K per unit. \$2.2 million allocated by the Town Council. \$1.7MM is currently available for purchasing more units. Targeting up to 150% AMI households since it's all local funds.
- Joaquin Road four units two duplexes, deed restricted units – targeting up to 150% AMI entitlements go to the planning commission next month and this will be a modular project. PLHA grant successful \$360K grant and higher AMIs up to 120%AMI for DPA – can apply for an additional \$140K in the following year, non-competitive. \$560K CDBG DPA grant successful up to 60%AMI. This gives the Town some diversity in income levels they can serve – broader audience.
- Discussing a Van Life Parking concept – working with Mono County – for those that live and work here, not weekend warriors. The location will likely be in town or near town in the County.
- May 31, Eastern Sierra Continuum of Care – Board retreat review of Bylaws & Mission, data, overview of services and discussion of priorities.
- Wednesday, June 1, 2023, Treasury Oversight Committee meeting & LAFCO meeting where we approved the 2023/24 budget.
- June 5, 2023 – MLH regular board meeting – the board formally adopted a resolution to change the name of the organization to Eastern Sierra Community Housing

Supervisor Peters:

- Attended the WIR Conference in Utah.
- Attended two meetings at Bridgeport and Walker parks with Public Works.
- Fishin' Mission live camera in Bridgeport update.

Supervisor Salcido:

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- Tuesday, May 16, 2023, Joint Town/County Meeting:
- Discussion of wildfire and response to winter emergency.
- Monday, June 6, 2023, ESSRP
- Updates from regional partners.
- ESSRP MOU Review for all current members.
- CA State budget notes and potential for two state bonds being proposed in the legislature, both focused on outdoor resilience.

Moved to Closed Session.

ADJOURNED at 3:43 PM in memory of Richard Dawson, Marion Dunn, Ceal Cargon, and Arden Gerbig.

ATTEST

**RHONDA DUGGAN
CHAIR OF THE BOARD**

**DANIELLE PATRICK
SENIOR DEPUTY CLERK OF THE BOARD**