



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.  
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting July 11, 2023

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#### TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

#### **To join the meeting by computer:**

Visit <https://monocounty.zoom.us/j/87486157412> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 874 8615 7412.

To provide public comment, press the "Raise Hand" button on your screen.

#### **To join the meeting by telephone:**

Dial (669) 900-6833, then enter Zoom Webinar 874 8615 7412.

To provide public comment, press \*9 to raise your hand and \*6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: [https://monocounty.granicus.com/MediaPlayer.php?publish\\_id=e7d204c7-e668-44f4-be12-b19e6bd13e27](https://monocounty.granicus.com/MediaPlayer.php?publish_id=e7d204c7-e668-44f4-be12-b19e6bd13e27)

**NOTE:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or [bos@mono.ca.gov](mailto:bos@mono.ca.gov). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

**UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.**

9:00 AM Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICER**

CAO Report regarding Board Assignments  
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

Receive brief oral report on emerging issues and/or activities.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Out-of-State Travel Authorization for 2023 National Association of Counties' (NACo) Annual Conference**

Departments: Board of Supervisors

Out-of-state travel request for Supervisors Duggan, Kreitz, and Peters to attend the 2023 National Association of Counties (NACo) Annual Conference in Austin, Texas, and for Supervisor Peters to attend NACo meetings regarding Payment In Lieu of Taxes (PILT) in Washington DC.

**Recommended Action:** Approve out-of-state travel for Supervisors Duggan, Kreitz, and Peters to attend the 2023 NACo Annual Conference in Austin, Texas from July 21 -24, 2023, and approve out-of-state travel for Supervisor Peters to attend NACo PILT meetings in Washington DC September 13-15, 2023.

**Fiscal Impact:** Up to \$3,000 per Supervisor for conference registration, hotel stay, and air travel, which is included in the Board of Supervisors' budget for FY 2023-24. Supervisor Peters' costs will be covered by California State

Association of Counties (CSAC).

**B. Mono County Economic Development, Tourism, and Film Commission Reappointment**

Departments: Economic Development

Reappoint Geoff McQuilkin to a four-year term on the Mono County Economic Development, Tourism, and Film Commission.

**Recommended Action:** Reappoint Geoff McQuilkin to the Mono County Economic Development, Tourism, and Film Commission for a four-year term beginning July 1, 2023 and ending June 30, 2027.

**Fiscal Impact:** None.

**C. Ordinance Amending Chapter 9.44 of the Mono County Code to Add Mono City to Dog Leash Regulations**

Departments: County Administrative Office

Proposed ordinance amending Chapter 9.44 of the Mono County Code, pertaining to dog leash regulations, in order to apply said regulations to the Mono City area of the County.

**Recommended Action:** Adopt proposed ordinance.

**Fiscal Impact:** None.

**D. Bridge Contract for Municipal Resource Group LLC.**

Departments: County Administrative Office

Proposed contract with Municipal Resource Group LLC. (MRG) pertaining to the provision of consulting support and project services.

**Recommended Action:** Approve, and authorize Interim County Administrative Officer to sign, contract with MRG for the provision of consulting support and project services for the period December 1, 2022, through January 31, 2023 and a not-to-exceed amount of \$16,875.

**Fiscal Impact:** The fiscal impact is \$16,875 funded from the General Fund.

**E. Loan Agreement with Bridgeport Public Utilities District**

Departments: County Administrative Office

Proposed loan agreement with Bridgeport Public Utilities District (BPUD) to cover system repairs pending reimbursement from state and federal emergency response sources.

**Recommended Action:** Approve, and authorize the Interim County

Administrative Officer to sign, loan agreement with Bridgeport Public Utilities District for \$1 million to be reimbursed by BPUD upon receipt of state and federal emergency response funds.

**Fiscal Impact:** Encumbers \$1 million of resources in the Local Project Fund (#194) until the loan is repaid. The General Fund previously provided the \$1 million, which was transferred to the Local Project Fund in FY 2022-23.

**F. Updated Conflict of Interest Code for Mono County**

Departments: County Counsel and Clerk of the Board

Proposed resolution adopting an updated Conflict of Interest Code for the County of Mono to add positions established since the adoption of the prior Code.

**Recommended Action:** Adopt proposed resolution adopting an updated Conflict of Interest Code for the County of Mono.

**Fiscal Impact:** None.

**G. Amendment to Agreement with Echo Consulting Services of California, Inc.**

Departments: Behavioral Health

Proposed contract amendment with Echo Consulting Services of California, Inc. pertaining to the addition of Child Adolescent Needs and Strengths (CANS50) reporting and data conversion services.

**Recommended Action:** Approve, and authorize Interim County Administrative Officer to sign, contract amendment with Echo Consulting Services of California, Inc. for the provision CANS50 reporting and data conversion services for the period September 1, 2022 through August 31, 2023, and a not-to-exceed amount of \$94,163.

**Fiscal Impact:** The \$19,000 in services added to the contract will be paid with a blend of Realignment and Mental Health Services Act (MHSA) funds. The \$10,000 for data conversion services will be paid for with Mental Health Services Act funding and the \$9,000 for CANS50 reporting will be paid for with Mental Health Realignment funds.

**H. Agreement between Eastern California Water Association and Mono County**

Departments: Community Development

Proposed contract with Eastern California Water Association pertaining to administration of a California Department of Water Resources (DWR) grant agreement to develop a Tri-Valley and Fish Slough Management Area Groundwater Model.

**Recommended Action:** Approve, and authorize Chair to sign, contract with Eastern California Water Association for administration of a DWR grant agreement to develop a Tri-Valley and Fish Slough Management Area Groundwater Model for the period through June 30, 2025 and a not-to-exceed amount of \$229,000.

**Fiscal Impact:** The total cost of the project is \$251,000. Of this amount, the DWR grant will provide \$229,000. The remaining \$22,000 is the County's match for grant administration and other costs provided by the County's General Fund, which will be included in the County Administrative Office recommended Budget for FY 2023-24.

**I. Solid Waste Parcel Fee Agreement with the Town of Mammoth Lakes**

Departments: Public Works - Solid Waste

Proposed Solid Waste Fee agreement with the Town of Mammoth Lakes pertaining to collection and distribution of solid waste fees within the Town of Mammoth Lakes.

**Recommended Action:** Approve, and authorize Chair to sign, agreement with the Town of Mammoth Lakes for collection of solid waste fees within the Town of Mammoth Lakes by the County of Mono for the period July 1, 2023 through June 30, 2024.

**Fiscal Impact:** The solid waste parcel fee collection program generates approximately \$800,000 in revenues annually. Of that, approximately \$450,000 is collected from parcels located within the Town of Mammoth Lakes. This agreement allows for 40% of the fees collected in the Town of Mammoth Lakes to be remitted to the Town, or approximately \$180,000.

**J. Revised Resolution Identifying Authorized Agents to Execute Application for State and Federal Assistance**

Departments: Finance, County Administrative Office

On June 20, 2023, the Board adopted an updated resolution designating the County Administrative Officer, Director of Emergency Management, and the Public Works Director as authorized to execute applications on behalf of Mono County for State and Federal Disaster Assistance. However, the Finance Director should retain authority to execute documents on behalf of the County because authorizing signatures are embedded within on-line forms requiring execution in Federal Emergency Management Agency's (FEMA's) on-line grants portal for which the Finance Department staff oversee to manage the County's reimbursement. This revised resolution replaces the Public Works Director with the Finance Director. The impact is to improve the timeliness of applications for reimbursement without the need to train additional portal users.

**Recommended Action:** Adopt revised and updated resolution.

**Fiscal Impact:** Including the Finance Director as an authorized agent for the County ensures timely completion of FEMA related documentation enabling the County to receive federal and state reimbursements for storm related costs.

**K. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 5/31/2023.

**Recommended Action:** Approve the Treasury Transaction Report for the month ending 5/31/2023.

**Fiscal Impact:** None.

**6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Letter of Opposition - AB 120/SB 120 In-Home Supportive Services (IHSS) Fiscal Penalty**

Letter of opposition from the Mono County Board of Supervisors regarding the provision in the human services budget trailer bill (AB 120/SB 120) that would impose a ten percent ongoing penalty on counties that fail to reach an In-Home Supportive Services (IHSS) collective bargaining agreement.

**7. REGULAR AGENDA - MORNING**

**A. AB 2449 Emergency Exception**

Departments: County Counsel

5 minutes

(Stacey Simon, County Counsel) - Authorization for teleconference participation in today's Board of Supervisors meeting by Supervisor Salcido under AB 2449.

**Recommended Action:** Find that a physical medical emergency exists which prevents Supervisor Salcido from participating in the meeting in person and that she may therefore participate in the Board of Supervisors meeting today remotely under AB 2449.

**Fiscal Impact:** None.

**B. Appointment of County Administrative Officer**

Departments: County Administrative Office

5 minutes

(Mary Booher, Interim County Administrative Officer) - Proposed resolution appointing Sandra Moberly as County Administrative Officer and prescribing the

compensation, appointment and conditions of said employment.

**Recommended Action:** Announce Fiscal Impact. Adopt Resolution appointing Sandra Moberly as County Administrative Officer and approving employment agreement which prescribes the compensation and other terms and conditions of said employment. Authorize the Board Chair to execute said agreement on behalf of the County.

**Fiscal Impact:** The estimated cost of this position for the remainder of the fiscal year is \$238,592, of which \$181,600 is salary and \$56,992 is benefits. The total cost of salary and benefits for an entire fiscal year is \$272,457, of which \$211,096 is salary and \$61,361 is benefits. This is included in the County Administration fiscal year 2023/24 preliminary budget.

**C. Walker Basin Conservancy Introduction & Presentation**

Departments: Community Development

30 minutes

(Wendy Sugimura, Community Development Director and Peter Stanton, Walker Basin Conservancy, Executive Director) - Presentation by Peter Stanton regarding the Walker Basin Conservancy's programs and accomplishments, including water transfer projects.

**Recommended Action:** None, informational only. Provide any desired direction to staff.

**Fiscal Impact:** None.

**D. Four New Zoll Heart Monitors for Frontline Ambulances**

Departments: Emergency Medical Services

5 minutes

(Bryan Bullock, Chief Emergency Medical Services) - Proposed contract with Zoll Medical Corporation to purchase four Zoll X Series Heart Monitors with all necessary accessories and four-year service plans.

**Recommended Action:** Approve, and authorize Bryan Bullock, Chief of Mono County Emergency Medical Services (MCEMS) to purchase four Zoll X Series Heart Monitors with necessary accessories and four-year service plans on behalf of the County in an amount not to exceed \$173,705.86.

**Fiscal Impact:** The total financial impact of four heart monitors will be \$173,705.86.

**E. Ordinance Adding Chapter 2.05 to the Mono County Code - County Departmental Structure**

Departments: County Administrative Office

10 minutes

(Mary Booher, Interim County Administrative Officer ) - Proposed ordinance adding Chapter 2.05 to the Mono County Code to set forth the County's departmental structure, including consolidation of the departments of Public Health and Social Services into a single County department of Health and Human Services.

**Recommended Action:** Introduce, read title, and waive further reading of proposed ordinance adding Chapter 2.05 to the Mono County Code "County Departmental Structure." Provide any desired direction to staff.

**Fiscal Impact:** None.

**F. Mono County Jail Facility - Update**

Departments: Public Works

10 minutes

(Paul Roten, Public Works Director) - Presentation by Paul Roten regarding the progress on Mono County Jail.

**Recommended Action:** This presentation is for informational purposes only.

**Fiscal Impact:** Informational only, no change in Fiscal Impacts.

**G. Mono County Jail - Hospital Demolition and Utility Relocation**

Departments: Public Works

5 minutes

(Paul Roten, Public Works Director) - This project will perform utility relocation and demolition of the abandoned hospital at the location of and in preparation for new Mono County Jail.

**Recommended Action:** 1) Approve the attached bid package and authorize the Public Works Department to advertise the project for bids; 2) Authorize the Public Works Director to execute the contract contained in the attached bid package with the lowest responsive and responsible bidder in an amount equal or less than the Engineer's Estimate, plus 15 percent contingency; 3) Authorize the Public Works Director to reject all bids if no bid is received that is less than the Engineer's Estimate, plus 15 percent contingency.

**Fiscal Impact:** This phase of the Jail project is estimated to cost \$464,000 and will be funded by the Criminal Justice Facility Capital Projects Fund.

**H. Sustainable Recreation Overall Work Program**

Departments: Public Works - Recreation

20 minutes

(Marcella Rose, Sustainable Recreation Coordinator) - Present for approval to the Board the proposed Overall Work Program for fiscal year 2023-24 for the

Mono County Sustainable Outdoors and Recreation (MCSOAR) division.

**Recommended Action:** Approve the proposed Overall Work Program for fiscal year 2023-24 for the Mono County Sustainable Outdoors and Recreation (MCSOAR) division.

**Fiscal Impact:** None.

**I. Legislative Update**

Departments: County Administrative Office

15 minutes

(Mary Booher, Interim County Administrative Officer) - Presentation by Interim County Administrative Officer providing an update on the adopted state budget.

**Recommended Action:** None (informational only). Provide any desired direction to staff.

**Fiscal Impact:** None.

**J. Resolution to Ratify Contract for Bridgeport Banner**

Departments: Public Works

5 minutes

(Paul Roten, Public Works Director) - Proposed resolution ratifying contract for the Bridgeport Banner.

**Recommended Action:** Adopt proposed resolution. Provide any desired direction to staff.

**Fiscal Impact:** None.

**8. CLOSED SESSION**

**A. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION.

Subdivision (a) of Government Code section 54956.9. Name of case: Workers' Compensation claim of Robert Weber.

**B. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Mary Booher, Stacey Simon, Janet Dutcher, Jack Conry, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association.

Unrepresented employees: All.

**C. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: Interim County Administrative Officer.

**9. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**