



# MONO COUNTY

CALIFORNIA

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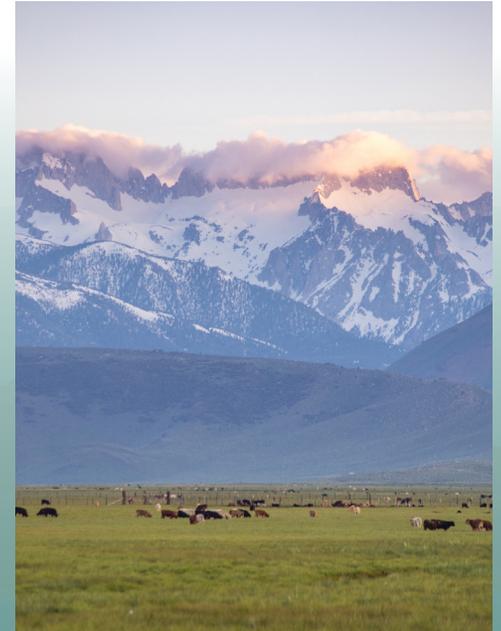
*invites applications for the position of*

# Public Health Officer

Recruitment Services Provided by Ralph Andersen & Associates

# Outstanding Career Opportunity

*The Mono County is recruiting nationally for a dynamic, innovative, and highly experienced physician leader with a passion for healthy communities to serve as the next Public Health Officer. This at-will physician executive position reports directly to the Public Health Director and directs medical oversight and policy, retaining the powers, duties, and responsibilities relating to the preservation and protection of public health. The ideal candidate will have excellent leadership and decision-making skills, with experience in public health management and a broad vision for the future of public health services.*



# The Community

With a population of just 14,000 in an area of approximately 3,030 square miles, Mono County offers its residents and visitors a rural setting with some of the most spectacular scenery in California. On the east side of the Sierra Nevada mountains near Yosemite National Park, the County comprises vibrant resort communities, wide-open spaces and wild places, rural hamlets, historic sites, museums, and even a ghost town. Much of Mono County is public land (the Inyo and Humboldt-Toiyabe National Forests), which provides the ultimate in outdoor recreation and tourism opportunities. The communities of Bridgeport and Mammoth Lakes (the only incorporated town) both occupy important roles in the daily affairs of Mono County.

Bridgeport is the historic county seat, and the 1881 Courthouse anchors the town. The bucolic Bridgeport Valley is bordered by the rugged Sawtooth Range and offers premier trout fishing. Annual events, such as the Bridgeport Rodeo and the old-fashioned Fourth of July Parade, provide residents and tourists with small-town living at its best.

Mammoth Lakes, home to one of the largest ski areas in the country, is a four-season destination resort and, with 8,000 full-time residents, the County's population center. In addition to winter snow sports, summer activities and events such as hiking, mountain biking, golfing, tennis, concerts, and art festivals attract visitors worldwide.

Some of the County's workforce is based in Mammoth, and the town offers numerous services and amenities. The federal government designates Mammoth Hospital as a Critical Access Hospital. The facility prides itself on personalized care, along with a professional, full-time, and board-certified medical staff and highly qualified nursing staff. Cerro Coso Community College's Eastern Sierra College Center offers AA degrees, transfer programs, and professional training with in-seat and online classes. The Mammoth-Yosemite Airport (MMH) offers daily commercial air service to Los Angeles year-round and seasonal air service to San Francisco, San Diego, and other destinations.

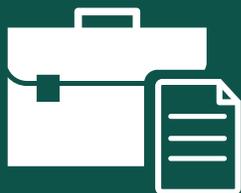
Additionally, the County has a number of other sites that make the region unique and demonstrate the landscape's incredible diversity. In Northern Mono County, the communities of Topaz, Coleville, and Walker offer relaxed rural living and proximity to Nevada's Carson Valley. Bodie ghost town, California's most visited State Park, is a reminder of the gold and silver boom of the late nineteenth century. In the center of the County, Iconic Mono Lake is one of the western hemisphere's oldest lakes and a draw for bird watchers and sightseers. Lee Vining, on its shore, serves as the eastern gateway to Yosemite, just 10 miles from Highway 395. Tucked away at the base of 10,909-ft Carson Peak, the scenic 14-mile June Lake Loop is a mountain hideaway. The area has been attracting outdoor enthusiasts and nature lovers dating back to Hollywood's discovery of June Lake in the 1920s. In Southern Mono County, Crowley Lake and Swall Meadows are residential communities with room to grow and big views. The Tri-Valley in the eastern part of the County is an agricultural area at the base of the White Mountains.

# County Governance Structure

Mono County is a general law county and is governed by a five-member Board of Supervisors elected by the voters of each of the five supervisorial districts. The Board of Supervisors sets policy and deals with legislative matters pertaining to the County. The Board of Supervisors appoints both the County Administrative Officer (CAO) and the County Counsel. Three other elected officials include the Sheriff-Coroner, Assessor, and District Attorney.

The County Administrative Officer is responsible for assisting the Board in conducting administrative affairs. Mono County's services are typical of other counties in California and include law enforcement, health and human services, public works, community development, probation, and property tax administration. These services are provided to the citizens of Mono County through a system of departments, commissions, and boards. The Board of Supervisors meets in regularly scheduled meetings three times each month, the first two Tuesdays of each month in Bridgeport and the third Tuesday of each month in Mammoth Lakes.

Mono County provides services and programs funded from a number of revenue sources that include property taxes, permit fees, and state and federal monies. This year's estimated expenditures are \$121 million, including a FY 2020-2021 General Fund expenditure plan of \$40 million with an additional \$81 million from other funds, enterprise funds, and dependent special districts. The County has 314 authorized FTEs.



ESTIMATED EXPENDITURES  
\$121 MILLION



FTES  
314

*The Mono County Health Department provides environmental and public health services that support the health and safety of Mono County residents and visitors.*

## Responsibilities of the Position

The Public Health Officer provides medical oversight and enforcement of public health regulations for a variety of public health programs and services, including emergency medical services, environmental health, vital records, communicable disease control, chronic and acute general medical services, public health nursing, emergency and disaster medical planning, public health education, California Children's Service, and maternal and child health services. This position plays a critical role in the executive team of the Health Department and is continuously engaged in the practice of population-based medicine/health using leading-edge technologies to assess and report on the health status of Mono County.

### **Other responsibilities of the Public Health Officer include:**

- ◆ Consults with the Public Health Director to assist in the coordination and oversight of public health programs related to health education, communicable disease control, maternal and child health promotion and support, environmental sanitation, veterinary, and nutritional information and services;
- ◆ Oversees and approves all public health medical, clinical protocols, and standards;
- ◆ Assesses and reports on the community health status; assists in the development of public health policies and programs;
- ◆ In coordination with public health staff, have the ability to provide services within the following areas: HIV services, adult vaccinations, home and office medical visits, remote community medical services, and medical services for persons who use IV drugs;
- ◆ Works with Mono County Behavioral Health to monitor the safety and effectiveness of medication practices;
- ◆ Partner with social services and behavioral health to develop relationships with addiction recovery centers; convene workgroups centered around suicide and gun violence prevention;
- ◆ Responds to public health emergencies and disasters as needed, utilizing the skills authorized under the professional Scope of Practice; enforces Federal, State, and local health and safety orders, laws, and regulations; supervises the Department's response to health outbreaks and environmental crises; participates in the preparation of news releases and public advisories;
- ◆ Maintains effective working relationships and collaborates with Federal, State, and local agencies, community healthcare providers, and organizations to coordinate and provide comprehensive medical and public health services and education; represents the Department and its programs at professional, community, and agency meetings and functions; participates on committees, advisory boards, task forces, etc.; and
- ◆ Serves as the Public Health Director in the absence of the incumbent.

# The Ideal Candidate

The ideal candidate for this position will be a proactive and strategic thinker who can tactically position a variety of community health programs and services by establishing community partnerships and best practices that will enable Mono County to improve the health of its population. The Public Health Officer occupies a highly visible position within the community, requiring outstanding communication, organizational, and planning skills and building trust and cooperative working relationships with a complex mix of government agencies, not-for-profit organizations, advocacy groups, private industry, and individuals. The successful candidate will have a proven and verifiable track record of possessing the following key personal characteristics and skills:

**Leadership skills:** Leading organizational consensus around the Health Department's vision and mission will require a strong and articulate professional. The best applicant will be able to gain the respect and cooperation of strong individual managers and engage them in defining the Health Department's role, services, and priorities as it changes to meet the community's needs. The Public Health Officer will also need to sustain, strengthen, or build appropriate, productive, and collaborative working relationships with other organizations to optimize the Health Department's ability to prevent disease and injury. The Public Health Officer must quickly understand what other organizations may need from their relationships with Mono County's Health Department. The ability to reconcile competing interests and to develop, present, and implement practical solutions to complex public health issues is essential.

**Influential skills:** The Public Health Officer must be able to present complex scientific principles and issues in ways that policymakers and the public can understand. Positions and recommendations taken by the Public Health Officer must be objective and factual as well as sufficiently convincing to win the level of support needed to carry out the mission of the Department and the County.

**A personal commitment to:** High levels of customer service and a willingness to regularly evaluate the satisfaction of the public regarding Public Health Department operations is highly desirable; a strong commitment to Mono County's Public Health Department employees and the area's communities will be required; a strong commitment to the promotion of diversity and equal opportunity in the workplace and equity in the provision of community services. This is a position of public trust, and there can be no question or negative inference concerning personal morals, ethics, or behavior.

The ideal candidate will be a physician with experience with a systemic, population-based focus on public health. He/She will have knowledge of public health/population health principles, as well as assessment and surveillance strategies, techniques, and evaluation tools as they apply to public health practices and fundamental requirements.

In summary, qualified candidates will excel in providing executive leadership and guidance to Mono County and its community.

# Education & Experience



**Education:** Graduation from a Medical School of good standing and possession of a valid license to practice medicine in the State of California issued by the Medical Board of California or Osteopathic Medical Board of California; or licensed in another state, with the ability to **acquire medical licensure in California within six months of being hired.**

The successful **candidate must possess or be willing to obtain a National Provider Identifier (NPI) and a valid Controlled Substance Registration Certificate issued by the Drug Enforcement Administration; must be an enrolled provider or eligible for enrollment in Medicare/Medi-Cal and not excluded from participation in any federally funded health care program.** Possession of a Master's degree in public health from an accredited school of public health is desired but not required.

**Experience:** Candidates applying for the Public Health Officer can obtain the necessary experience and education in one of the following ways: two years of public health medical experience, or five years of experience as a physician or surgeon, licensed in the State of California or another state with experience in a public health environment.

**Review and Evaluation of Qualifications:** Working with Ralph Andersen & Associates, Mono County will give serious consideration to all qualified candidates who apply and demonstrate executive-level experience in an organization with relative complexities. An understanding of key issues faced in remote rural environments will be of significant importance to the Public Health Director. The review and evaluation of qualifications will be at the discretion of the Appointing Authority based on the most appropriate combination of experience and education that provides the knowledge, skills, and abilities required by the position and that fits the needs of the organization.

# The Compensation

The anticipated salary range for this position is up to \$250,000. In addition to limited assistance on moving and relocation, Mono County provides an excellent benefit package for this position that includes the following:

- ◆ **CalPERS Retirement:** 2.5%@55 for current members of CalPERS; new members in CalPERS will be enrolled at 2%@62. The employee pays their 7% CalPERS contribution. Mono County does not participate in Social Security except for the mandatory Medicare deduction.
- ◆ **457 and 401(a) Plan:** A 3% contribution by employee to the County's 457 deferred compensation plan is matched by the County and contributed to a 401(a) Plan (graduated 6-year vesting period).
- ◆ **Health Insurance:** Eligibility is the first day of the month following the date of hire. County pays for the majority of the premium with the following employee contribution: \$18 per month for individual coverage; \$44 per month for employee plus one dependent; and \$59 for family coverage.
- ◆ **Dental/Vision:** Fully paid plans for both the employee and family.
- ◆ **Vacation:** 15 days per year, increasing after 10 years of service.
- ◆ **Administrative Leave:** 10 days per calendar year (80 hours).
- ◆ **Holidays:** 14 holidays per year plus 2 personal holidays.
- ◆ **Sick Leave:** 12 days per year.
- ◆ **Life Insurance:** \$50,000 policy paid by the County.
- ◆ **Wellness Program:** The County pays a portion for membership at specified local health clubs.



# To Be Considered

This is a **confidential recruitment** and will be handled accordingly throughout the various stages of the process. Candidates should be aware that references **will not** be contacted until mutual interest has been established. Candidates are encouraged to apply by **September 20, 2021**. This recruitment is considered open until filled. The first round of screening interviews are anticipated to take place in mid-to-late August and will culminate with final interviews in early September. **Electronic submittals are strongly preferred to Ralph Andersen & Associates via email at [apply@ralphandersen.com](mailto:apply@ralphandersen.com)** and should include a compelling cover letter, comprehensive resume, and six references.

Confidential inquiries welcomed to Robert Burg, Ralph Andersen & Associates, at (916) 630-4900.

## *Mono County is an Equal Opportunity Employer*

