
Wheeler Crest Design Review Committee

Meeting Minutes

7/27/2023 at 10:00 am

Committee Members Present: Bob Weiland, Alisa Adriani, Judy Beard, Rico Miledi, Greta Mettaufer

Committee Members Absent: Reuben Rosen

Staff: Laura Stark, CDD Analyst; Brent Calloway, Community Planner

1. **Call to Order** – By Bob Weiland on 7/27/2023 at the Crowley Lake Community Center 10:05

2. **Public Comments** – opened at 10:06 am; closed at 10:06 am

No public comment

3. **Minutes from 6/29 Meeting**

One typo found on 6/29 notes, in section 4A, correct motion to reflect material *be* vs *by submitted*.

Motion: Approve minutes with above correction from the 6/29 meeting 10:07am

Beard motion, Miledi second

Ayes – 5 Nays – 0 (all approved)

4. **Public Hearing**

A. **B23-063** Final Review of Colors for new single-family home with a detached garage located at APN 064-120-009 on Mountain View Drive.

- Public Hearing opened at 10:08 am
- Public Hearing closed at 10:08 am

Motion: 10:09 am

Approve the color selections provided for a single-family home with a detached garage, Permit B23-063, APN 064-120-009 on Mountain View Drive.

Adriani motion, Miledi second

Ayes – 5 Nays – 0 (all approved)

B. B22-260: Final Review of Colors for new residential home with a detached garage located at 370 Rimrock Drive APN 064-200-018

- Public Hearing opened at 10:10 am
- Public Hearing closed at 10:10 am

Motion:

10:14 am

Approve the color selections provided for new residential home with a detached garage for permit B23-063, APN 064-200-018 at 370 Rimrock Drive.

Mettauer motion, Adriani second

Ayes 5 – Nays 0 (all approved)

5. PUBLIC HEARINGS 10:15 am

No public hearings

6. Committee Administration

A. County Approval Process 10:15 am – The scope of the committee will be separated from the Building Permit process as the committee is discretionary and the Building Permit process is ministerial.

- a. Decisions made at the committee level with a quorum can be enforced under code compliance; however, decisions made without a quorum are simply recommendations and not enforceable.

B. Form 700 10:41 am – Not all committee members received or signed. Form will be resent and item will be carried over to next meeting (9/28).

C. Review and Adopt Bylaws 10:49am

- a. Initial Review of the Bylaws by committee. Suggestions provided by committee to Laura Stark:
 - i. Include additions greater than 200 ft Reviews to committee scope
 - ii. In absence of Chair and Vice Chair, Secretary will lead mtgs
 - iii. Add verbiage around public meeting notifications, appeal process and best practice of waiting for quorum to conduct business

To be carried over to next meeting so that committee can further review and provide any feedback before adopting.

7. Informational planning staff planning update

11:13 am

No Planning Updates

8. Future Agenda Items

11:14 am

- Form 700
- Adopt By Laws
- Public Works grading standards workshop
- Review of WCDR standards; discussion to potentially recommend changes to the Board of Supervisors
- RPAC Workshop

9. Next meeting

September 28, 2023 at the Crowley Lake Community Center 10 am

10. Adjourn

11:28 am